

*Minutes*  
*Ardsley Public Library Board of Trustees Meeting*  
**March 24, 2022**

*Attending*  
Stephanie Bonney, *President*,  
Lauren Hadi,  
Valerie S. Lalli, Michael Wiskind, Matthew Gonzales  
Nancy Kaboolian (Mayor)  
Angela Groth, *Library Director*  
Peter Keil (Absent), Joseph Coffey (Elmsford)

Call to Order, **7:35 PM**

*Approval of Minutes:* Matthew Gonzales motioned the minutes as amended for January 27, 2022 and for February 17, 2022. Michael Wiskind seconded, and the motion carried unanimously.

Michael Wiskind motioned to accept the nominations put forward for Matthew Gonzales to replace Rosemary Marcus as Vice President and Lauren Hadi to replace Rosemary Marcus as liaison to the Friends. Valerie Lalli seconded, and the motion carried unanimously.

Discussion opened on the Vice President and Friends roles. Valerie Lalli raised the question as to whether the Vice President position needs to be filled right away or if that position should be filled in a rotation by trustees so each member of the board can learn about what the role entails. The need to fill the vacant position to ensure stability as new trustees are appointed was discussed. The discussion concluded with a motion by Michael Wiskind to approve the appointment of Matthew Gonzales to the role of Vice President. Lauren Hadi seconded, and the motion carried unanimously.

There was discussion about the role of the liaison to the Friends of the Library. As Lauren Hadi is stepping down when a new Trustee is appointed or in June (whichever comes first) Valerie Lalli raised concerns about needing to have a liaison during this transition. The board discussed that having someone serve in the interim would be helpful. Michael Wiskind then motioned to approve Lauren Hadi to serve as the liaison to the Friends. Matthew Gonzales seconded, Valerie Lalli abstained, and the motion passed.

There was further discussion about the role of the Friends of the Library and how a positive and strong relationship can be formed. The board recommended having a meeting where a facilitator could come and lead the discussion with the board and the Friends.

*Treasurer's Report:* Michael Wiskind motioned to pay bills totaling \$5556.37 as submitted on the abstract prepared in the Village Treasurer's report. Matthew Gonzales seconded, and the motion carried unanimously.

*New Business*

- a. *New Trustee Search Discussion* – The board will meet with the five candidates on Tuesday, April 5<sup>th</sup> beginning at 6pm.
- b. *Website* –
  1. update of current trustees including note of thanks to outgoing trustee Rosemarie Marcus – a note will be written and a gift will be given to her.
  2. Old minutes on website – clarify reposting them. They are there but they are not reloading. The board decided that a year’s worth will be available on the website and there will be a note letting people know that any minutes prior to the past year are available in a binder in the library
- c. *Webmaster proposal from Valerie Lalli* – Valerie Lalli shared a proposal so there is clarity as to what the role entails if and when it is determined this position is needed. It is the library’s decision to advocate for this and if desired it needs to be included in the budget.
- d. *Long range plan process discussion* – Trustees will look at the plan that was developed in 2015. Matthew Gonzales will identify a facilitator to work with the board on the process which will be scheduled later in the year.
- e. *Director evaluation process* - Angela Groth will review last year’s performance evaluation and provide feedback and an update on progress. By the May board meeting Angela will provide a self-evaluation for the past year.
- f. *Grievance policy* - All library employees are covered by the civil service grievance policy. The Village doesn’t have a written grievance policy. There is a civil service policy, but there hasn’t been anything formalized for non-civil service employees. There is not a need for a separate grievance process.
- g. *Book budget* - The library will spend the current year’s book budget. The budget included \$25,000 for books and \$5,000 for media. As DPW is going to take over landscaping there is an extra \$1,000 to apply to books and media making the book and media line \$31,000. There is \$10,000 left to spend by May 31 - \$13,875 has expensed to date.
- h. *Update on Library business* from Angela Groth as provided in the director’s report.

The meeting adjourned at 9:44 pm.

Next meeting **April 28<sup>th</sup> at 7:30pm at the library.**

Respectfully submitted,

**Lauren Hadi**

April 19, 2022