

# *Minutes*

Ardasley Public Library Board of Trustees Meeting,  
*Thursday, February 27, 2020*

*Attending*

Stephanie Bonney, *President*,

Peter Keil, Valerie S. Lalli, Rosemarie Marcus, Susan Randol, and Michael Wiskind.

*Absent*, Susan Morduch; Angela Groth, *Library Director*;

Marianne Ripin, *Children's Librarian*; Joann D'Emilio, *Village Board Liaison*.

*Call to Order*, 8:00 P.M.

*Approval of Minutes* of January 23, 2020. Under the *President's Report*, the distribution of an evaluation form for the Library Director, and its planned discussion at the February 23<sup>rd</sup> meeting, were omitted. So noted, Susan Randol moved to accept, Valerie S. Lalli seconded, and these amended minutes were approved unanimously.

*Treasurer's Report*. For a voucher report, again, since last month, noted as a "Purchase Order Listing," dated February 27, 2020, 2:13 P.M., Michael Wiskind motioned to pay bills totalling \$29,156.68 as submitted on the abstract prepared in the Village Treasurer's office; Rosemarie Marcus seconded, and this motion was also carried unanimously.

*President's Report*.

*Old Business* — *Friends' Report* from Rosemarie Marcus, Friends' liaison.

Another organizational and planning meeting on meeting, Saturday, January 25<sup>th</sup>.

*The roster*: Rosemarie Marcus and Lucy Baker, Amy Bendell, Colleen Blanco, Charles DeCicco, Carla Moopenn, Liz Mueller, Lisa Pellegrino, Dodi Sklar, and Gail Wainer.

Another meeting is scheduled for Saturday, March 21<sup>st</sup>. [*This meeting has since been postponed.*]

*New Business* — Board members solicited to advocate at a future Ardsley Village Board meeting.

Stephanie reviewed the applications received for the two vacancies on the Board.

*Director's Report* [submitted by email by the Director on February 19<sup>th</sup>.]

*Circulation* totals.

*Total January circulation*, 7,976.

*Inter-Library loans for January*, 2,867;

*Received*, 1,457; *Sent*, 1,410.

*People Count for January*, 5,590 for the twenty-six days open, two hundred fifteen a day.

*Budget Presentation*. I met with Meredith, Leslie, and Charles on Wednesday, February 5<sup>th</sup>, to present our budget request. Meredith requested some backup information on those limited items for which I requested an increase. I provided a reasonable estimate for the cost of attendance to two conferences a year – one for me and one for Marianne. Including the memberships, registrations, travel costs and sleeping accommodations,

the *Professional Line* doubles, slightly, from the figure in the past years. Meredith is supportive of professional training and assures me she will try to work it out.

The second major request was to create a budget line for programming supported by the Village. Meredith requested an accounting of the money received by the Friends, how much of it is spent and on what. I gave her an accounting of the 2019 calendar year and a list of program types sponsored by the Friends. Bottom line is, I would use additional funds to offer more adult programs and at least one family program a month.

The last lengthy discussion involved staffing issues that I foresee in the future. I reminded Meredith that although I have not replaced Jennifer with a full-time person right now, I do expect to need to do that by the end of 2020/2021 budget year. I also impressed upon her that that third full-time position is critical for the library. (Currently, we have had one full-time and two part-time positions become vacant. Jenn and Alex are filling the two part-time positions, and Callie is virtually filling Jenn's full-time. Once Callie leaves us, we will have a full time position to fill.)

*Playaway* queries. I ran a circulation report to see if our playaways are circulating or just stagnating on the shelf. I was pleasantly surprised to see that they have been circulating. We have also received very positive feedback on the selection and the availability. So the plan now is to continue purchasing conservatively and I will reassess in six months.

*What's New @ . . .*

I have ordered a new projector and awaiting its delivery. This will facilitate Power-Point presentation during programs.

Marianne has just completed her school break fun week, offering an assortment of activities for the kids to do while school's out.

The Friends are having a book sale – starting Thursday, the 27<sup>th</sup> (4 to 7:30), Friday (12 to 5) and Saturday, the 29<sup>th</sup> (10 to 5).

*I will be returning from the Conference on Wednesday, March 4<sup>th</sup>.*

*Building Maintenance, Outside Maintenance* — nothing to report.

*Report from the Village Board Liaison* [also submitted by email after the February meeting] —

The Village has created a new sewer fund, to collect rents from actual use. These funds will be used to investigate the status of the system and fund needed repairs.

Work continues on the budget.

*And, a recommendation — to sign up for the village blasts.*

The meeting adjourned at 9:04.

The next meeting, Thursday, March 27, 2020, 8:00 P.M.

Respectfully submitted,  
*Peter Keil,*  
March 23, 2020.