

# Minutes

Ardasley Public Library Board of Trustees Meeting,  
*Thursday, January 24, 2019*

*Attending,*

Rosemarie Marcus, *chairing the meeting*;  
Peter Keil, Valerie S. Lalli, Susan Morduch, , Susan Randol, and Michael Wiskind.

Angela Groth, *Library Director*.

Joann D’Emilio, *Village Board Liaison*.

*Absent*, Stephanie Bonney.

*Call to Order*, 8:03 P.M.

*Approval of Minutes* of December 20, 2018. Valerie Lalli motioned to accept the minutes; Susan Morduch seconded, and the motion carried unanimously.

*Treasurer’s Report*. For a voucher report dated January 17<sup>th</sup> (10:25 A.M.), Michael Wiskind motioned to pay bills totaling \$8,909.21 as submitted on the abstract prepared by Theresa Del Grosso in the Village Treasurer’s office. Susan Randol seconded, and this motion carried unanimously.

## *President’s Report*

*Old Business*. Angela sent an email copy of the Village’s *Sexual Harassment Prevention Policy* to all Library Board members – her email dated January 9<sup>th</sup>, the Village document dated October 15, 2018. Susan Randol motioned to adopt the document and the policy; Michael seconded, and the motion carried unanimously. The decision was followed by a brief questioning of the applicability of the document to Library volunteers and to the requirement it be signed by all. (Also given out at the meeting, the 2018 edition of the *Handbook for Library Trustees of New York State*, Jerry Nichols and Rebekkah Smith Aldrich.)

*Also discussed*. Rosemarie reported on the search for a new Friends’s President. Three have volunteered an interest. Discussed, greater circulation of the notice.

*New Business*. In March, Susan Morduch and Susan Randol will attend Village Board meetings concerning the Library budget. Joann D’Emilio suggested certain dates as well as the appropriate kind of meeting, budget or regular Village Board sessions. A date for an augmented contingent from out Board to participate in this process will be decided before or at our February meeting. Discussion continued to the subject of increased staffing, with a half-time position again, as last year, taken up.

## *Director’s Report*.

*Circulation* totals for December, 2018, 7,294.

Intra-Library loans for December: *In*, 1,957; *Out*, 924.

People count for December, 5,027, for an average of 209 for the twenty-four days open.

The Total Boox app for electronic downloads: 357 checkouts, eighty-three readers.

*What's New @ . . .*

Distributed by Angela her 2019-2020 budget request, with narrative, and she will start work on the State Annual Report when the Village figures are available.

*Update on the cancelled Korean program*, January 26<sup>th</sup>: Board of Health issues for preparing food on our premises were Byzantine and expensive. Similar events, though, have a long Library history.

Front door issue. Angela recommends we take out a maintenance contract with the Mackenzie Door Company. The cost and exclusions discussed.

*Family Workshop With Michael Albert*, Thursday, December 27, 2018, assembling collages with consumer packaging.

Three days of children's programming: Tuesday, February 19<sup>th</sup>, *Game Day*, classic board games, cards and, games of strategy. Wednesday, the 20<sup>th</sup>, *Building Bonanza*, using Legos, Gears, and Keva planks to build contraptions and skyscrapers. Thursday, the 21<sup>st</sup>, *Movie Matinee*, the 2018 animated film *Smallfoot*.

*Building Maintenance* – Angela reported on Michael's observation that there's a single loose tile in front of the circulation desk, loose but still unyielding.

*Outside Maintenance Report* – The Garden Club has won a thousand dollar grant from the National Garden Club Plant America Program. The grant will cover the expense of maintaining and expanding the Library's pollinator garden, as well as the removal of non-native plants unsuited for the attraction of the wished-for birds and insects.

Also, Marianne Ripin has assembled a cadre of Girl Scout volunteers working with the activities of the Library's Garden Club.

*Report from the Village Board Liaison* – Joann D'Emelio's report, aside from her help in scheduling the Village Board meetings, will be added to the final copy of the minutes.

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The meeting adjourned at 9:43.

The next meeting, Thursday, February 28, 2019, 8:00 P.M.

*Respectfully submitted,*  
Peter Keil,  
February 27, 2019.