

Minutes

Ardasley Public Library Board of Trustees Meeting,
Thursday, February 28, 2019

Attending,

Stephanie Bonney, President,
Peter Keil, Valerie S. Lalli, Susan Morduch, Susan Randol, and Michael Wiskind.

Angela Groth, *Library Director*.

Absent, Rosemarie Marcus; Joann D'Emilio, *Village Board Liaison*.

Call to Order, 8:02 P.M.

Approval of Minutes of January 24, 2019. The Board approved, not only discussed, the service contract with the MacKenzie Door Company. Also, it was incorrect to note that a group of volunteers for outdoor work was assembled by Marianne Ripin – no group had been formed. So amended, Michael Wiskind motioned to accept the minutes, Susan Randol seconded, and the minutes were accepted unanimously.

Treasurer's Report. For a voucher report dated February 25th (10:33 A.M.), Michael Wiskind motioned to pay bills totaling \$138,690.35 as submitted on the abstract prepared by Theresa Del Grosso in the Village Treasurer's office. Valerie Lalli seconded, and this motion carried unanimously.

President's Report

Old Business. The search for the new president of the Friends continues.

New Business. Various dates for Board representation at a Village Board budget meeting later in March were discussed. Stephanie invited all interested to attend. [Of the options, Tuesday, March 26th, at 7:30, became the available date, and Stephanie, Michael, and Valerie attended.]

Director's Report.

Circulation totals for January, 2019, 7,732.

Total Intra-Library Loans for January, 3,129. Received, 1,645; sent, 987.

People Count for January, 5,087 — an average of 203 per day for the twenty-five days open.

What's New @ . . .

Evergreen, a new WLS-initiated circulation and cataloging system, is to go on line within the first weeks of March. The staff will be trained on the new system as a whole on Tuesday, March 5th, after the library closes. The go-live date is March 14th. No interruption of service — *no closing* — during this time.

Angela can hire Enviro-Master Services [<https://www.enviro-master.info>] to come weekly to sanitize the bathrooms. Included in the fee are hand soap and scent machines which will replace what we usually supply. The charge is \$35 per week; an initial scrub and setup is \$99. Unanimous Board approval followed Stephanie's motion and Valerie's second.

The staff has undergone its annual training on procedures concerning sexual harassment and violence in the workplace. A brief discussion tonight about possible similar training for pages and volunteers.

Steve Fratello, an expert in butterflies and moths, spoke at the Library on Saturday, February 9th. Twenty-four enthusiasts attended, Peggy Mechmann, our coördinator, reported.

Building Maintenance — The single loose tile in front of the circulation desk will be fixed by the DPW, when notified.

Outside Maintenance Report — Deirdre Carsto, a landscape designer at Rosedale Nurseries, Hawthorne, surveyed the Library's pollinator garden. She suggested new additions to and some subtractions from our congregation of plants. The Garden Club will report on those to the Library.

Report from the Village Board Liaison — none made tonight.

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The meeting adjourned at 8:49.

The next meeting, Thursday, March 28, 2019, 8:00 P.M.

Respectfully submitted,
Peter Keil,
March 27, 2019.